

YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES

Monday, October 6, 2014

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on Monday, October 6, 2014 at 9:00am.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; Interim County Manager/Finance Officer, Lisa Hughes; and Clerk to the Board, Tanya Gentry.

INVOCATION given by Chairman Austin.

CALL TO ORDER by Chairman Austin at 9:00am.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

Commissioner Zachary made a motion to adopt the Agenda. Vice Chairman Moxley second.

Vote: 5/0.

PUBLIC COMMENTS

There were no public comments. Chairman Austin closed the Public Comments at 9:02am.

APPROVAL OF MINUTES

The September 15, 2014 Regular and Closed Session Minutes were reviewed. The September 22, 2014 Special and Closed Session Minutes were reviewed. **Commissioner Hemric made a motion to approve all four sets of minutes as presented. Commissioner Welborn second.**

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

Partners Behavioral Health Management Update

David Swann addressed the Board. Partners Behavioral Health Management is the mental health authority for Yadkin County and the surrounding counties of Burke, Catawba, Cleveland, Gaston, Iredell, Lincoln, and Surry. They don't provide the mental health services, they manage them. They pay for the services using Medicaid, State, and county funding. There are approximately 500 mental health providers in their network now. Partners hired an outside consultant to perform a needs assessment and gap analysis study that covered all eight counties. Partners' uses the information from the study to tailor the services to meet the needs of each coverage area. For example, some of the rural areas will have transportation needs that more urban areas don't have. Their 5th audit for 2014 is coming up next month. The government reviews/audits them several times a year because of the large amount of funds that they receive from Medicaid. They receive approximately \$240,000,000.00 in State & Federal Medicaid funds. All of the audit reviews have been positive. Each month approximately 13,000 individuals receive services that are managed by Partners. They have added some Mental Health/Substance Abuse B3 Services and some Intellectual/Developmental Disabilities B3 Services that were not previously offered. On February 1, 2013, Partners began operating a Prepaid Inpatient Health Plan without State or Federal start-up funding. In its first calendar year of operation, Partners saved taxpayers \$21,729,635.00 compared to the previous calendar year's unmanaged Medicaid spending. David Swann went over some financial charts and graphs with the Board. He will be

retiring in approximately four weeks. He thanked the Board for all of their support through the years. His successor started today but couldn't come to this meeting because he is in orientation.

Presentation from the Sheriff regarding Advanced Law Enforcement Certification

The Sheriff addressed the Board. The North Carolina Sheriff's Education & Training Standards Commission awards certificates to law enforcement officers who have met various levels of experience and training. The following six officers of the Yadkin County Sheriff's Office have been awarded an advanced certificate: Captain Richard Nixon, Lt. Grant Day, Sgt. Laurie Austen, Detective AC Shores, Deputy J.J. Robison, and Crime Prevention Officer Larry Handy. Chairman Austin and Sheriff Oliver presented the officers with the advanced certificates they had earned.

Presentation of the Mountains-to-Sea Trail – Stone Mountain to Pilot Mountain Sub-Section Plan

Mike Poston addressed the Board. The Mountains-to-Sea Trail stretches from Clingman's Dome in the Great Smoky Mountains to the Outer Banks. It is a State trail system and is North Carolina's longest marked footpath. Planning is underway to add a sub-section that would connect Stone Mountain to Pilot Mountain. Mike Poston has been involved in the planning process for this sub-section of the trail. Currently, funding has come from a Community Transformation Grant and the State Trails Program. The Elkin Valley Trails Association (EVTA) really got the ball rolling on the re-evaluation of this sub-section of the plan because they have done a lot of work connecting Elkin to Stone Mountain via Wells Knob. This sub-section of the plan would span both sides of the Yadkin River in order to create a local looped trail system. The user groups of this trail system would be pedestrians, which includes hikers, walkers, runners, etc; bicyclists; and horseback riders. There will also be river users that will use the river for kayaking, canoeing, rafting, and tubing. Some parts of the trail may be designated as single user while other parts are designated as multi-user. Mike Poston shared maps with the Board that laid out the proposed trail system. The State would like Yadkin County to endorse the final plan when it is ready. Public review of the plan is open until November 1st. Endorsement of the trail could be anything from simply endorsing the plan all the way up to endorsing the plan & providing some financial assistance to the project. Grant funds may be able to be applied for to assist with the project costs also.

CONSENT AGENDA

Commissioner Welborn made a motion to approve the Consent Agenda items. Commissioner Zachary second.

Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

Adopt Fee Schedule for Yadkin Memorial Park

Yadkin Memorial Park needs a fee schedule for when it opens. The Board reviewed the proposed fee schedule submitted by the Parks & Recreation Department. The Board adopted the Yadkin Memorial Fee Schedule as proposed.

Refund of \$47.00 for Overpayment of Animal Control Fees

A dog had to be placed on quarantine. The owner of the dog decided not to continue to quarantine the animal at home. The dog was signed over to the County and it was brought to the Animal Shelter. The owner paid quarantine fees at that time. After the quarantine time expired, the owner came to the shelter to reclaim the dog and was charged for five days of shelter confinement, at \$18.00 per day, as well as a re-claim fee of 25.00. Animal Control reviewed what the owner had paid at the beginning of the confinement and what the owner paid after the confinement was over and found that the owner is due a \$47.00 refund. The Board approved the \$47.00 refund as presented.

Phillip Batten Contract

Dr. Phillip Batten provides psychological evaluation, clinical assessment, diagnoses, and therapy services for the County's Child Welfare staff. The renewal contract is for him to continue providing those services to the County. The Board approved the contract and authorized the Interim County Manager to sign it.

Ronald J. Davis Contract

Ronald Davis provides counseling to families and children that are either in foster care or are involved with child protective services. The renewal contract is for him to continue providing those services to the County. The Board approved the contract and authorized the Interim County Manager to sign it.

Family Planning Agreement Addendum Revision 2

In order to be compliant with recent changes in requirements for family planning clinics that receive funds from the Federal Department of Health and Human Services' Title X Grant a revision is needed to revise the scope of work and deliverables in the Division of Public Health Agreement Addendum. The Board approved revision 2 of the Family Planning Agreement Addendum and authorized the Interim County Manager to sign it.

Immunization Action Plan Agreement Addendum Revision 1

Revision 1 of the Immunization Action Plan Agreement Addendum provides additional funding to Human Services to implement the Plan. The budget amendment below is needed to place the additional funds in the appropriate Immunization budget lines:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Immunization State Funds	104516244198	13,164	4,594	17,758
Immunization Supplies/Materials	105416252010	1,500	4,594	6,094

The Board approved revision 1 of the agreement addendum, authorized the Interim County Manager to sign it, and approved the budget amendment.

New Horizons Agreement for Use of Home & Community Care Block Grant Funds

Yadkin County receives Home and Community Care Block Grant (HCCBG) for Older Adult funding. Yadkin County then contracts with companies to provide the services the grant funds. New Horizons will use part of the HCCBG funds to provide senior citizens with in-home aide services levels 1-3. The Board approved the agreement and authorized the Interim County Manager to sign it.

YVEDDI Agreement for Use of Home & Community Care Block Grant Funds

Yadkin County receives Home and Community Care Block Grant (HCCBG) for Older Adult funding. Yadkin County then contracts with companies to provide the services the grant funds. YVEDDI will use part of the HCCBG funds to provide transportation services, home-delivered and congregate meals, and to operate Senior Centers. The Board approved the agreement and authorized the Interim County Manager to sign it.

Piedmont Triad Council of Government Contract

The Piedmont Triad Regional Council of Government will administer Yadkin County's Pre-trial Release Program. The funds for the Pre-trial Release Program are included in the FY2015 Budget the Board adopted. The Board approved the contract and authorized the Interim County Manager to sign it, pending Certificate of Insurance approval.

Northwoods Agreement

Northwoods provides Human Services with Compass software support. They use the software to manage their appointments and leave. The Board approved the agreement and authorized the Interim County Manager to sign it.

T.B. Grading General Services Agreement

T.B. Grading will provide the County with as needed water, sewer, construction, and excavation services. This is a five year general services contract that requires an approved task order before any work is performed. The Board approved the agreement and authorized the Interim County Manager to sign it.

Darrell Salmons Grading & Hauling General Services Agreement

Darrell Salmons Grading & Hauling will provide the County with as needed water, sewer, and excavation services. This is a five year general services contract that requires an approved task order before any work is performed. The Board approved the agreement and authorized the Interim County Manager to sign it.

SimplexGrinnell General Services Agreement

SimplexGrinnell will provide the County with as needed fire alarm services. This is a five year general services contract that requires an approved task order before any work is performed. The Board approved the agreement and authorized the Interim County Manager to sign it.

Hughes Plumbing General Services Agreement

Hughes Plumbing will provide the County with as needed plumbing services. This is a five year general services contract that requires an approved task order before any work is performed. The Board approved the agreement and authorized the Interim County Manager to sign it.

5H Enterprises General Services Agreement

5H Enterprises will provide the County with as needed radio installation and repair services. They also will provide Human Services with as needed CPR instruction for foster parents. This is a five year general services contract that requires an approved task order before any work is performed. The Board approved the agreement and authorized the Interim County Manager to sign it.

Pfaff's General Services Agreement

Pfaff's will provide the County with as needed glass installation and repair services. This is a five year general services contract that requires an approved task order before any work is performed. The Board approved the agreement and authorized the Interim County Manager to sign it.

Timesheet and Leave Authorization for Interim County Manager and Clerk to the Board

Employees enter their work hours and leave in Employee Self Service (ESS). The Department Heads approve their employee's timesheets and leave. The Interim County Manager will approve the Department Heads timesheets and leave. The Interim County Manager and Clerk to the Board report directly to the Board of Commissioners so someone needs to be authorized to approve their timesheets and leave in ESS. Colleen Rumplach does payroll for the County and she was authorized by the Board to approve County Manager Church's timesheet and leave in ESS. The Board authorized Colleen Rumplach to approve the Interim County Manager and Clerk to the Board timesheets and leave in ESS.

Confirm Authorizations of Interim County Manager

The Board of Commissioners had approved various authorizations for County Manager Church. Some of those authorizations were that he could sign contracts that were a year or less in length and were under \$5,000.00, he could approve funds transfers within a department if they were less than \$1,000.00, he approved all purchases that were over \$1,000.00 but were less than the formal bidding amount, and he had some hiring/firing authorizations. The Board was asked to grant the Interim County Manager the same authorizations as County Manager Church had. The Board granted the Interim County Manager, Lisa Hughes, the same authorizations as the County Manager position holds.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

Set a Public Hearing on the Rural Operating Assistance Program (ROAP)

Jeff Cockerham, of YVEDDI, addressed the Board. The NC Department of Transportation awards ROAP funds to Yadkin County each year. Yadkin County will receive \$121,108.00 for FY2015. The funds are to be used to provide transportation for the elderly and disabled, to provide transportation for those individuals who qualify for employment transportation assistance, and to provide rural general public transportation. The County contracts with YVEDDI to provide the services. YVEDDI has completed the County's ROAP application but before it can be submitted a Public Hearing must be held. He asked the Board to set a Public Hearing for October 20, 2014 and to also consider the approval of the application and its related documents after that Hearing is held. **Commissioner Hemric made a motion to set a Public Hearing on the Rural Operating Assistance Program for 7:00pm on October 20, 2014. Vice Chairman Moxley second.**
Vote: 5/0.

BOARD ACTION

Resolution Honoring Phillip Ray Graham

Chairman Austin read the following resolution honoring Phillip Ray Graham:

**RESOLUTION BY THE YADKIN COUNTY BOARD OF COMMISSIONERS
HONORING PHILLIP RAY GRAHAM**

WHEREAS, Mr. Phillip Ray Graham spent his life in service to others; and

WHEREAS, he was Valedictorian of his 1956 Yadkinville High School graduating class and he served his fellow classmates as Class President; and

WHEREAS, he served veterans as a Section Chief in the Adjudication Division of the Department of Veterans Affairs; and

WHEREAS, he served his community by serving as a member of the Yadkinville Planning Board for several years and later by serving as a Commissioner for the Town of Yadkinville until his retirement in 2013; and

WHEREAS, Phillip Ray Graham was a founding and charter member of Maplewood Baptist Church where he also served as the volunteer coordinator for the construction of the Church; and

WHEREAS, while attending Maplewood Baptist Church he has served as a Deacon, he has served as the Church Treasurer, and he has served on various Church committees; and

WHEREAS, his years of service were marked by exemplary dedication to the best interests of the citizens as he worked tirelessly for the betterment of the Town of Yadkinville and Yadkin County; and

WHEREAS, he earned the admiration and high regard of those whom he came into contact with and the affection of his fellow public servants, who are proud to remember him as "friend".

NOW, THEREFORE, BE IT RESOLVED that the Yadkin County Board of Commissioners do hereby extend their sincere and heartfelt condolences to the family of Phillip Ray Graham. The Board also wishes to express their gratitude to him and his family for all the years of service he spent working to improve the lives of others.

BE IT FURTHER RESOLVED that the Yadkin County Board of Commissioners hereby urges all the citizens to join with the Board of Commissioners in recognizing and remembering Phillip Ray Graham's work, his dedication, and his legacy.

Adopted this the 6th day of October, 2014.

Commissioner Zachary made a motion to adopt the Resolution by the Yadkin County Board of Commissioners Honoring Phillip Ray Graham. Vice Chairman Moxley second.

Vote: 5/0.

Blue Cross Blue Shield Administrative Services Agreement Amendment

Rusty Crissman addressed the Board. Blue Cross and Blue Shield provides and administers the employee's health insurance plan. The Federal Affordable Care Act has caused changes, such as the addition of new reports and fees, that will impact the County's health insurance. One of the new fees that all employers will have to pay is a Transitional Reinsurance fee. This amendment to the Blue Cross and Blue Shield agreement is for them to calculate that fee for Yadkin County. They have agreed to calculate the fee free of charge for FY2015. Rusty Crissman went over other changes and taxes/fees that have come as a result of the Affordable Care Act. **Commissioner Welborn made a motion to approve the Administrative Services Agreement Amendment with Blue Cross and Blue Shield of North Carolina to cover the Transitional Reinsurance Program Contributions. Commissioner Hemric second.**

Vote: 5/0.

Budget Amendment for Keegan Wireless for Radio Communications Tower Modifications

Tower Engineering Professionals of Raleigh conducted a structural analysis of the two water tanks and the radio tower that the current radio communications equipment is located on. Issues were found with all three structures. Federal Engineering prepared designs for the necessary modifications to the structures and a request for bids was sent out. Keegan Wireless was awarded a contract to make the structural modifications. The Keegan Wireless contract was approved pending legal review and is not to exceed \$79,805.00. The following budget amendment will appropriate the funds needed to pay for the modifications:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Appropriated Fund Balance	1044000-49000	5,446,135	79,805	5,525,940
Radio Equipment Upgrade	1059000-56520	56,520	79,805	136,325

Commissioner Zachary made a motion to approve the Budget Amendment as presented.

Commissioner Welborn second.

Vote: 5/0.

Synergy Recycling Agreement

Synergy Recycling will dispose of the County's electronic recyclable waste items. They will furnish the County with supplies to package the electronic items for pick up and an enclosed trailer to put the packaged items in for transportation. The County will be paid a small amount of money for some of the electronic waste that is picked up. **Vice Chairman Moxley made a motion to approve the contract with Synergy Recycling for electronic waste transfer and recycling. Commissioner Hemric second.**

Vote: 5/0.

CALENDAR NOTES

- 1) October 17, 2014 – The Employee Flu Shot Clinic will be held from 9:00am-1:00pm in the Commissioners' Room.
- 2) October 31, 2014 – The Annual Employee Chili Cook-Off and Halloween Costume Contest will be held from 11:00am-2:00pm at the Yadkin Memorial Park.

MANAGER'S REPORTS/BOARD ACTION**Animal Control**

The transition of Animal Control to the Sheriff's Office has begun. The Sheriff has received the new vehicles that were purchased for animal control. There is currently an issue with the euthanizing of animals. Only one person in Animal Control is trained in euthanasia and that person will be out on medical leave for approximately three weeks. Back in 2011, the Board adopted a mutual assistance resolution that allows the Sheriff to receive assistance from other law enforcement agencies. In Davie County, Animal Control is under the Sheriff's Office. Sheriff Oliver will exercise the mutual assistance resolution to get assistance from Davie County in the euthanizing of animals until Yadkin County can successfully get other employees trained in euthanasia.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED**Sheriff's Office Funds Transfer**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Sheriff Salaries & Wages	1054310-51010	1,393,921	(250)	1,393,671
Liaison Longevity Pay	1054317-51020	0	250	250

Funds transfer to cover the liaison officer longevity pay that was not budgeted for in FY2015.

Hughes Plumbing Contract

The contract is for Hughes Plumbing to test two backflow devices for the sprinkler system in the new jail.

Yadkin Concrete Finishing Contract

The contract is for Yadkin Concrete Finishing to construct a sidewalk from the new EMS bay building to the entry door of Medic Five's day room.

Yadkin Valley Telephone Contract

The contract is for Yadkin Valley Telephone to sell communications equipment to Yadkin County.

BOARD VACANCIES/APPOINTMENTS

Joint Nursing Home and Adult Care Home Community Advisory Committee

There are three vacancies on the Committee.

Human Services Advisory Committee

There is a vacancy for a dentist on the Committee.

Workforce Development Board

There is a vacancy on the Board.

Board of Adjustment

There is a vacancy for an alternate member on the Board.

Courtney V.F.D., Inc. Firefighter's Relief Fund Board of Trustees

Walt Jester has resigned from serving on the Courtney V.F.D., Inc. Firefighter's Relief Fund Board of Trustees. The Courtney Volunteer Fire Department requested the Board of Commissioners appoint Chris McDaniel to finish the 2 year term Walt Jester was serving. **Commissioner Welborn made a motion to appoint Mr. Chris McDaniel to the finish the vacant term on the Courtney V.F.D., Inc. Firefighter's Relief Fund Board of Trustees which will expire January 2016. Commissioner Zachary second.**
Vote: 5/0.

COMMISSIONER COMMENTS

Vice Chairman Moxley thanked everyone for coming out today. He recognized Rex Baity and Tom Bastable for coming. He thanked Mike Poston, David Swann, and Sheriff Oliver for their presentations. He commended Captain Richard Nixon, Lt. Grant Day, Sgt. Laurie Austen, Detective A. C. Shores, Deputy J. J. Robison, and Crime Prevention Officer Larry Handy for earning the awards they received today. It is great to see that we have that many officers receiving the advanced certificate. That is a great accomplishment for the Sheriff's Office. The Boy Scouts were camping at Lake Hampton over the weekend. The Lake is beginning to be used already. The employee chili cook-off will be held at the Yadkin Memorial Park. He believes once the Park is open to the public it will really be utilized a lot and that will be a good thing for the County.

Commissioner Hemric thanked everyone for coming out today. He echoed what Vice Chairman Moxley had said about the Sheriff's Office. The Sheriff's Office is doing good things for the County. He thanked David Swann for his presentation on Partners Behavioral Health. He thanked Rusty Crissman for explaining the insurance changes.

Commissioner Welborn thanked everyone for coming. He thanked David Swann for his presentation and wished him well in his retirement. He thanked Sheriff Oliver for assisting his officers in achieving their advanced certificates. He thanked Mike Poston for his work on the sub-section of the Mountains to Sea Trail.

Commissioner Zachary stated the County has a lot to be proud of. One of which is the officers in the Sheriff's Office who have taken the initiative to participate in training and achieve advanced certificates. It is gratifying to see that the County has great people working here. The officers who were presented awards today are an example of that. He is proud of all of the County employees. It is good to see people who are looking to improve their craft; he encouraged that and congratulated the officers on their awards. The Commissioners were informed about a lot things today. He appreciated Rusty Crissman coming and telling them about the insurance. David Swann has done a good job. He wished him well in his retirement. He helped guide Yadkin County through a difficult period. He appreciated everyone being here today.

Chairman Austin stated he agreed with what the other Commissioners have said. It looks like the County has started off with a smooth transition to the Interim County Manager. He strongly appreciates the work

staff has done and the cooperation that has been shown during this period of time. It is going to be an interesting period for all of us.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Zachary second.

Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Welborn made a motion to extend the meeting. Commissioner Zachary second.**

Vote: 5/0.

Chairman Austin made a motion to re-enter Closed Session for all the reasons previously stated. Vice Chairman Moxley second.

Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Vice Chairman Moxley made a motion to issue a credit to the CAH Acquisition Company in the amount of \$48,342.46 in compliance with the terms listed in the Second Lease Amendment Item #6.**

Commissioner Zachary second.

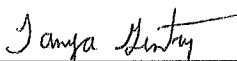
Vote: 5/0.

Commissioner Zachary made a motion to return the Management Analyst position's 40% that had been allocated to the Health Department to Administration. Commissioner Hemric second.


Vote: 5/0.

Vice Chairman Moxley made a motion to recess the meeting until October 14, 2014 at 6:00pm in this room. Commissioner Welborn second.

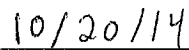
Vote: 5/0.



Prepared by Tanya Gentry
Clerk to the Board



Kevin Austin, Chairman
Yadkin County Board of Commissioners



Date approved by the
Yadkin County Board of Commissioners